



# rental guide 2024

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non-profit + mission-based events





# hourly rental rates

non-profit + mission-based events

## low-impact

hourly rate (2 hour minimum)	
Small Spaces*	\$30
Large Spaces**	\$40

\***Small Spaces:** King Community Room, Hawk Visual Arts Classroom, Jones Performance Hall, Schaul Children's Music Room, Comiskey Terrace, Miller Upper Lobby, Outdoor Stage

\*\***Large Spaces:** Grace Atrium (Lower Lobby), Feldberg East Courtyard, Steddy Theater as a Classroom

## mid-impact

hourly rate	
Small Spaces*	\$60
Large Spaces** (excludes theater)	\$80
Steady Theater + Lobbies + Courtyard	\$200
Steady Theater ONLY	\$125

\***Small Spaces:** King Community Room, Hawk Visual Arts Classroom, Jones Performance Hall, Schaul Children's Music Room

\*\***Large Spaces:** Grace Atrium (Lower Lobby), Feldberg East Courtyard, Outdoor Stage, Comiskey Terrace, Miller Upper Lobby & Kinder Padon Gallery

## high-impact

hourly rate (with a 5 hour minimum)	
Steady Theater + Lobbies + Courtyard	\$300
3rd Floor + Terrace	\$300
Steady Theater ONLY	\$200
Upper + Lower Lobbies	\$200
Upper Lobby + Gallery + Patio	\$150
Lower Lobby + Courtyard	\$150

Please Note: Rates reflect events held during the Center's operating hours. Events outside of the Center's operating hours may incur an additional fee to cover the cost of hourly staff.



# event rental rates

## special + private events

example of use	room	time frame	flat rate
EVENTS USING THE ENTIRE FACILITY			
Non-Profit Galas + Events	Theater, Lobbies + Courtyard	8am-11pm	\$3,500



# rental rate definitions

## **low-impact event**

No staff set-up needed, no technical staffing required.

*Example:* meetings, classes

## **mid-impact event**

Some staff set-up needed, some technical staffing required

*Example:* receptions, cocktail parties, film screenings, informal acoustic concerts, lectures

## **high-impact event**

Complex set up required, multiple technical needs, multiple staff required, may have complex bar & catering.

*Example:* performances, concerts, and complex events

## **non-profit event**

Any event hosted by a non-profit organization as designated by the IRS.

## **special event**

Complex set-up required, advanced technical needs, involves a caterer, dinner/meal is sit down or buffet style, involves rentals (tents, linens, tables, flowers, or special decor), has a hosted bar with off-menu selections (beyond house offerings)

*Example:* gala fundraisers, rehearsal dinners, weddings, cocktail parties, fundraising events

## **private event**

An event hosted by an individual or for-profit business that is not open to the public

*Example:* anniversary or birthday party, business conference

## **mission-based event**

An event hosted by a for-profit business or individual that is open to the public and directly relates to the mission of the Center for the Arts.

*As a home for arts and culture, the Center offers engaging opportunities and educational experiences to enrich and expand the life of our community.*

Mission-based events must be artistic or cultural in nature and be open to the community. Designation of rental events as mission-based is solely at the discretion of the Center.

## **NOTES:**

In order to keep our nonprofit and mission-based rental rates low and accessible, we require organizations to do their own event set up, break down, and a minimal amount of cleaning after the event

The total amount of time reserved for your event must include setup, the event, and breakdown. All events must conclude (including break down and cleanup) no later than 12:00 am.

The Feldberg East Courtyard is not plowed in the winter and is only available for use when snow is not present.

The Outdoor Stage can accommodate a maximum of 45 people standing (fewer with chairs + tables). Any use of the Outdoor Stage that includes Town Park (eg the soccer fields) requires a separate reservation + permit via the Town of Crested Butte. Only nonprofit entities are allowed to reserve Town Park. For more information, visit the Town's website [here](#).



# illness policies

**Effective as of November 2023**

## **IF YOU'RE SICK, STAY HOME**

If you or any member of your party is feeling sick or has symptoms associated with COVID-19, flu, communicable disease or other illness please stay home, and do not come to the Center for the Arts.

Events may implement their own policies for attending their events and it is critical you check with the event you're attending or the event listing to see if any are in place.

## **ASSUMPTION OF RISK**

You must follow all Center for the Arts policies, including health and safety policies and posted instructions while outside and inside of the venue.

An inherent risk of exposure to COVID-19 exists in any public place where people are present. COVID-19 is an extremely contagious disease that can lead to severe illness and death.

By entering the Center for the Arts you 1) acknowledge and voluntarily agree to assume all risks related to exposure to COVID-19 and all strains, mutations and variations thereof, whether known now or in the future, by virtue of your presence at the Center for the Arts and 2) are agreeing to all terms and conditions referred to on your ticket and including compliance with current health and safety policies. These policies are subject to change without notice.

As always, our requirements for entry are subject to change or reversal based on updated data that includes infection rates, transmission data, variant developments, as well as mandates or regulations from federal, state and/or local governments agencies and or instrumentalities.

Artists may require vaccination and/or a negative test on a show/event by show/event basis until further notice. Please continue to check our website for the most up to date information on each show/event.